COTS ENTERPRISE ARCHITECTURE WORKGROUP

MINUTES

January 10

, 2002

DIT Executive Conference Room

1:30 PM

ATTENDANCE

Members:

Bethann Canada, DOE; Bill Mize, DIT; Harry Sutton, DSS.

Members Absent:

Tim Bass, VRS; James Jokl, UVa; David Molchany, Fairfax County (Co-chair), Bob Pontius, VEC; Murali Rao VDOT (Co-chair); Jerry Simonoff, DTP.

Guests, Representatives, and Staff:

Guests

Chris Carspecker, CMS Information Systems Inc; Scott Fairholm, DIT; William Flaherty, Hanover County Public Schools; C.W. Laugerbaum, Venturi Tech; Fred Norman, Commonwealth Vendor Consulting LLC;

Representatives

Martha Stearns for James Jokl, UVa.

Staff

Paul Lubic, DTP; Brian Mason, DTP.

WELCOME AND OPENING REMARKS:

At the request of the co-chairs, who were both unable to attend the meeting, Paul Lubic convened the meeting of the COTS Enterprise Architecture Workgroup at 1:40 PM.

Lubic introduced the newest member of the EA Workgroup, Mr. Harry Sutton, Director of the IS Division at the Department of Social Services.

Lubic conveyed a letter written to the Secretary of Technology from Enbridge, Inc., a natural gas company in Canada, conveying how useful the Commonwealth's EA documents have been in their enterprise architecture initiative.

APPROVAL OF MINUTES:

The minutes of the November 8, 2001 were approved.

UPDATE on NOMINATION PROCESS:

The following two new nominations for the domain teams were submitted by Bill Mize: Chris Williams, DIT (Application and Platform domains); Ron Weakley (Platform domain). The workgroup approved the nominations.

Lubic indicated that Jerry Simonoff, DTP Director and COTS Member, was in the process of contacting each COTS member to request nominations. Nomination packages have been sent to COTS members twice.

DISCUSSION of EA WORKGROUP PRIORITIES and ISSUES:

The workgroup reviewed and commented on the reply drafted by Molchany, Rao and Lubic to the COTS Workgroup Priorities and Issues Survey sent out by the COTS Executive Director. Lubic will update the document per the workgroups comments and forward it to the COTS Executive Director.

STATUS of COTS WORKGROUP REALIGNMENT:

Each workgroup is expected to complete and return the survey mentioned above. The results will be compiled by the COTS Executive Committee and presented with recommendations to the full COTS body. Based on the priorities outlined in the EA Workgroup's response, it is expected that the EA

Workgroup will continue as a standing workgroup.

OTHER ISSUES:

Lubic indicated that Murali Rao, Diane Wresinski and himself participated in the NASCIO Enterprise Architecture East Regional workshop to provide comment and input on draft EA templates.

DIT participated with multiple state governments in a teleconference with Microsoft to discuss proposed licensing changes.

AJOURNMENT

Lubic adjourned the meeting at 2:45 pm

Meeting Schedule:

The next workgroup meeting will be February 7, 2002, at 1:30 PM, in the DIT Executive Conference Room.

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